

HEMPHILL'S RUGS & CARPETS

PRE-INSTALLATION CHECKLIST

Received and approved:

Resident

Date



- Prior to the installation of your new flooring, it is the resident's sole responsibility to remove all fragile, delicate, or valuable items from the work area.
- This includes, but is not limited to, antiques, family heirlooms, electronics, wall hangings, rugs, curtains, plants, pet-related items, personal belongings, and any items too heavy for two people to reasonably move, as well as emptying furniture such as bookshelves, cabinets, or dressers. Put in a safe spot away from the installation.
- Remove anything from the floor of the closets including clothes, leaving a 3-foot clearance.
- Remove bedding, including bed skirts and covers. Remove any items from underneath beds.
- Hemphill's Rugs & Carpets will not be held liable for any damage to or loss of items that remain in the installation area during the project.
- We appreciate your cooperation in preparing the space to ensure a smooth installation process.
- Power / Heat: Power must be on for the installers electrical tools and room temperature must be at least 65 degrees.
- Electrical / Plumbing: Disconnect any wiring/cords/plumbing. The installer will not disconnect or re-connect any cables or wires. Plumbing fixtures to be removed and installed by others.
- Baseboards are used to provide the stretcher bars with a fixed point for proper installation. Minor touch up may be required and is the responsibility of the customer.
- Should door cutting be necessary to accommodate your new flooring the installers will remove the doors. We do not cut doors.
- Our installers must have complete access to all involved areas and are not scheduled with other trades.
- If you are not ready for our installers on your scheduled date, contact your salesperson at least one week in advance so that we can reschedule.

NOTE: Please DO NOT use a Dyson or other aggressive vacuums on your carpet (especially wool).
The Carpet and Rug Institute offers recommendations: <https://carpet-rug.org/soa-vacuums/>